PENNSTATE HERSHEY
Milton S. Hershey Medical Center

Beginning March 4, 2013, Penn State Hershey Outpatient Pharmacy will use a new system, to more efficiently process orders for Penn State Milton S. Hershey Medical Center employees who participate in the mail order option of the Employee Maintenance Prescription Program. In the past the Outpatient Pharmacy was not able to store credit card data and would need to ask for payment information each time an employee placed a prescription refill. The new application is a validated payment system that has the capability to securely store card holder data.

To participate in this new process, Medical Center employees will need to provide consent to store their credit card data. This can be accomplished in two ways: completion of the new Employee Preferred Prescription Drug Program Order Form or verbal consent when speaking to a Pharmacy employee via phone. Once consent is obtained to store an employee's credit card information, each subsequent refill will be processed by billing the credit card on file. Only if the card is expired or declined will a call be made to the employee.

An additional feature of this new functionality is that employees will have the option to list the names of family members who will be able to use the credit card on file for their prescriptions.

The Employee Preferred Prescription Drug Program Order Form is located on the Infonet http://www.pennstatehershey.org/web/pharmacy/home/order-refills and can be given to the Pharmacy via: secure fax line (717-531-0110); direct delivery to UPC Pharmacy; or placement in the drop box located outside of the UPC Pharmacy. Verbal consent can be given by speaking with a Pharmacy employee at 717-531-0003, ext. 287050.